

Annual cycle, master's degree studies

	First year		Second year	
	Autumn	Spring	Autumn	Spring
First goal	<p>Meeting and getting to know students in an informal context – Get-together event is organized for students and staff.</p>	<p>Discussing student's feelings about master's level studies (successes, issues, interests, plans); asking students about what is urgent/important for them in studies, planning measures with students (e.g., HowULearn) - Student representatives share students' feelings at board meetings. Students can contact Education Coordinator or Academic mentor.</p>	<p>Signing the master's thesis supervision agreement</p>	<p>Future Geo-expert career is organized.</p> <p>“Outsider” support/encouragement for master's thesis work (excluding thesis supervision) - Thesis camp is organized.</p>
Second goal	<p>Telling students about yourself, your work, your group, and the department, making the students feel welcome and part of the community – Orientation week is organized for students coming outside University of Helsinki.</p> <p>Helping students to get their master's thesis started (helping to find a topic and a supervisor) during Conducting Scientific Research course, on Moodle page and in an event for sharing thesis topics.</p>	<p>Helping students find their area of interest and pushing them towards thinking of their master's thesis and identifying possible topics - Future Geo-expert career day is organized.</p>	<p>Discussing post-graduation career plans after graduation - Students can contact Career Services if needed. Self-reflective internship report is required from students and international students can apply for Univalent programme.</p>	<p>Celebrating the completed thesis project and studies with the student - Awards for the best master's thesis are given and graduation ceremony is organized.</p>
PSP	<p>Ensuring sufficient information from the point of view of starting the studies and progressing in them – Students select an academic mentor and create a study plan, orientation week is organized for students coming outside University of</p>	<p>Planning second-year studies – Mandatory meeting is required with student's thesis supervisor to plan second year studies. Students can contact academic mentor if needed.</p>	<p>Planning the completion of studies – Students can contact Education Coordinator if needed.</p>	<p>Finalising studies - Students can contact Education Coordinator if needed.</p>

	Helsinki and information is given on Moodle page.			
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Guidance responsibilities table:

What?	Who guides and advises?	When, how?
General orientation to studies	Degree programme teachers, education coordinator, peer tutors, academic mentor	Orientation period at the start of studies
Drawing up study plan	Academic mentor, education coordinator, thesis supervisor	Academic mentor, First period, first year
Discussing optional studies	Academic mentor, education coordinator	Students discuss with their academic mentor and thesis supervisor.
Choices deviating from the degree structure	Academic mentor, education coordinator	When needed
Recognition of prior learning	Academic mentor (university teacher), education coordinator, student advisors	When needed
Thesis	Thesis supervisor, academic mentor	Conducting Scientific Research, Thesis camp, Thesis group
Advanced studies or specialisation studies in the student's own discipline	Academic mentor, thesis supervisor	When needed
Graduation	Student advisors, study track coordinator (pre-2023 curriculum), education coordinator	When needed
Generic academic skills, incl. study skills	Degree programme	Supporting courses
Professional skills and career planning	Degree programme teachers, academic mentor, career advisors	When needed
Traineeship	Coordinating academic at the degree programme, when using University's traineeship funding also Career Services	First year of Master studies
Planning student exchange	Academic mentor, International Exchange Services and Education Cooperation	When needed
General guidance	Student advisors, academic mentor, education coordinator	When needed